

2011 LABS NOMINATION FORM

The nomination forms for all LABS 2011 awards are the same as the forms used at the state level by the CWEA. The 2011 Awards Nominations Forms are located at www.cwea.org/awards.

The criteria for winning a LABS award are the same as winning the state level (CWEA) award. The criteria for each award is located at: http://www.cwea.org/mlr_member_awards_forms.shtml

Instructions for applying for a LABS award:

1. Applicants must use and submit this cover letter with all completed award nomination forms. Other formats will not be accepted. USE THE ATTACHED FORM EVEN THOUGH THE AWARD NOMINATION FORM TITLE STATES 'CWEA 2011 NOMINATION FORM'.

Applicants must answer all questions that follow. Submitted materials will not be returned.

2. Send completed awards nomination form to:

Black & Veatch Corporation
800 Wilshire Blvd., Suite 600
Los Angeles, California 90017
Attn: Hala Titus

E-mails and faxes will not be accepted.

3. Send **six** copies of the completed nomination form.
4. The nominator will be notified that the nomination form has been received.
5. All nominations must be received or postmarked by **November 16, 2011**.
6. Nominees will be contacted regarding interviews (if necessary) by November 25, 2011.
7. LABS will send the application for the successful nominee (LABS Award Winner) to the CWEA for consideration in the state level competition.
8. For questions contact Hala Titus: TitusH@bv.com

GOOD LUCK!